

# FLORIDA

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)	
APPLICATION FOR STATE OF _____ COUNTY OF _____ CITY OR TOWNSHIP OF _____ §	
I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.	
<b>1. APPLICANT INFORMATION</b> (See instruction 1.) a. TYPED OR PRINTED NAME (Last, First, Middle Initial) _____ b. SEX _____ c. RACE _____ d. DATE OF BIRTH _____ e. SOCIAL SECURITY NUMBER _____ f. OTHER IDENTIFICATION NO. (passport, ID card) _____ M M D D Y Y _____	<b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See Instructions.) _____ <b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See Instructions.) _____
<b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.) a. YEAR _____ b. COUNTY, CITY, OR TOWNSHIP _____ c. STATE _____ d. VOTER REGISTRATION NO. (if known) _____	<b>8. AFFIRMATION BY APPLICANT</b> X only one: a, b, c or d I swear/affirm, under penalty of perjury, that I am: (See Instructions) a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent. b. a U.S. citizen temporarily residing outside the U.S. c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent. d. other U.S. citizen residing outside the U.S. e. I am a U.S. citizen, eligible to vote in the above jurisdiction, and subscribed to any required state/local oath or statement. f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated. g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S. h. The information on this form is true and complete. i. SIGNATURE OF APPLICANT _____ j. DATE _____ M M D D Y Y _____
<b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.) a. LAST DATE OF RESIDENCY _____ M M D D Y Y _____ b. NUMBER AND STREET (Do not use Post Office Box) _____ c. CITY, TOWN OR VILLAGE _____ d. STATE _____ e. COUNTY OR PARISH _____ f. ZIP CODE (9 -digit, if known) _____	<b>9. WITNESS/NOTARY ADDRESS AND SIGNATURE</b> (If required by state law) DATE SIGNED _____ M M D D Y Y _____
<b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.) _____ _____ _____ _____	
<b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See instructions.) _____ _____ _____	

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

## Application Instructions

Circled letters on the form above correspond to the instructions below. **You must complete all shaded areas.**

**A.** You are requested to fill out this box. The Department of Justice requests this data in their enforcement of the Voting Rights Act and the National Voter Registration Act. Enter the choice that best describes you from the following list. AI=American Indian or Alaskan native; AP=Asian or Pacific Islander not Native Hawaiian; B=Black, not of Hispanic Origin; H=Hispanic; M=Multi-racial; NH=Native Hawaiian; W=White, not of Hispanic Origin; O=Other.

**B.** Your Driver's License number should be listed if available.

**C.** If you are using the FPCA to register and you have never voted, write "I have never voted" in the open spaces along the line of Item 2. If you are using the FPCA to register and you have previously voted, provide complete information on where you last registered and voted.

**D.** Provide the complete street address of your Florida voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location in Item 7. For example: "on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station." This address must be different from the one provided in Item 4 and must be within the county where you claim legal voting residence.

**E.** Print the complete address where you want your ballot sent - usually your current mailing address. It must be different from the address you provided in Item 3.

**F.** If you wish to register to vote in a partisan primary election, you must be a registered voter in the party for which the primary is being

held. You must indicate your political party affiliation when applying for a primary ballot (Example: Democrat, Republican) or "none" in Item 6 of the FPCA. However, if all candidates for an office have the same party affiliation and the winner will have no opposition in the general election, all qualified electors, regardless of party affiliation, may vote in the primary elections for that office. All registered voters, regardless of party affiliation can vote on issues and non-partisan candidates. Political party affiliation is not required if only requesting absentee ballots for general elections. If you are currently registered and want to change your political party affiliation or you have previously declined to indicate a political party and you now want to vote in a primary election, you must submit a completed FPCA which includes your new political party affiliation to the local election official no later than 29 days before the election.

**G.** Check ONE box.

**H.** If you are using the FPCA to register, read the following oath before signing, "I do solemnly swear (or affirm) that I will protect and defend the Constitution of the U.S. and the Constitution of the State of Florida, and that I am qualified to register as an elector under the Constitution and laws of the State of Florida and that I am a citizen of the U.S. and a legal resident of Florida." Art. VI, s. 3, Fla. Const., s. 97.051 and 104.011 Fla. Stat. **If you are already registered**, the FPCA must be signed and dated for it to be processed by the local election official.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Florida and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. When To Do It

You may use a single FPCA to request ballots for all elections in a calendar year (for local, state and Federal offices).

(1) **To register and request an absentee ballot**, send a completed FPCA to the local supervisor of elections so that it arrives not later than 29 days before the election.

**If you are already registered and only wish to request an absentee ballot**, send a completed FPCA or other written correspondence to the supervisor of elections so that it arrives not later than the Friday before the election. Alternatively, you may request ballots for the primary and general elections from the county supervisor by telephone, or designate someone to pick up your ballot as provided in Section E below.

(2) Return your voted ballot so that it arrives by the close of polls on election day. If you are voting from outside the U.S., the Federal portion of your ballot will be counted if it is postmarked or dated not later than the day of the election and received up to 10 days after the general election or presidential primary.

If you reside in the U.S., local election officials will mail you your ballot as soon as the ballots are available.

If you reside outside the U.S., local election officials will mail your absentee ballot to you approximately 35 days before a primary election. They also will mail out an advance ballot 45 days before the run-off and general elections. Regular absentee ballots for the run-off and general elections are sent out as soon as they are available. **Always vote and return each ballot regardless of when you receive it.**

If you are outside the U.S. and have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instruction in Chapter 2, page 12.

### C. Oath/Witness Requirements

If you have never registered to vote in the Florida county where you wish to register or if you had been registered but failed to re-register, you must read the oath under Application Instructions, Item H before signing.

When returning a voted ballot, the certificate on the return envelope must be witnessed by one person over the age of 18. The name and address of the witness are required on the certificate.

### D. Electronic Transmission of FPCAs and Ballots

Florida does not allow electronic transmission of the FPCA, the blank absentee ballot or the voted absentee ballot.

### E. Application For Ballot By Proxy

If you are currently registered, you may designate someone to pick up an absentee ballot for you. This authorization must be in writing and the person you designate to pick up your ballot must present the authorization in person to the supervisor of elections. The person you designate may not be a candidate, unless you are a member of that candidate's immediate family.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Florida and overseas citizens. The term "overseas citizen" means a U.S. citizen who resides outside the U.S. and (but for such residence) would be qualified to vote in Florida.

- Florida residents temporarily absent from their county (for local, state and Federal office ballots)
- overseas citizens (for Federal office ballots only)

### B. When To Do It

You may use a single FPCA to request ballots for all elections in a calendar year.

(1) **To register and request an absentee ballot**, send a completed FPCA to the local supervisor of elections so that it arrives not later than 29 days before the election.

If you are already registered and only wish to request an absentee ballot, send a completed FPCA or other written correspondence to the supervisor of elections so that it arrives not later than the Friday before the election. Alternatively, you may request ballots for the primary and general elections from the county supervisor by telephone, or designate someone to pick up your ballot as provided in Section E below.

(2) Return your voted ballot so that it arrives by the close of polls on election day. The Federal portion of your ballot will be counted if it is postmarked or dated not later than the day of the election and received up to 10 days after the general election or presidential primary.

Local election officials will mail your absentee ballot to you approximately 35 days before a primary election. They also will mail out an advance ballot 45 days before the run-off and general elections. Regular absentee ballots for the run-off and general elections are sent out as soon as they are available. Always vote and return each ballot regardless of when you receive it.

If you have not received your state ballot in a timely manner, use the Federal Write-In Absentee Ballot. See instructions in Chapter 2, page 12.

### C. Oath/Witness Requirements

If you have never registered to vote in the Florida county where you wish to register or if you had been registered but failed to re-register, you must read the oath under Application Instructions, Item H before signing.

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### E. Application For Ballot By Proxy

If you are currently registered, you may designate someone to pick up an absentee ballot for you. This authorization must be in writing and the person you designate to pick up your ballot must present the authorization in person to the supervisor of elections. The person you designate must also present a picture identification and sign an affidavit. The person you designate may not

be a candidate, unless you are a member of that candidate's immediate family.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

### A. In-Person Voting

You may vote in-person even after requesting an absentee ballot. You must hand in the unvoted absentee ballot or swear that it was not voted.

### B. Bars to Registration and Voting

Persons convicted of a felony and whose civil rights have not been restored or persons adjudicated as mentally incapacitated with respect to voting and who have not had their right to vote restored may not register or vote.

### C. Cancellation of Registration

Periodically, supervisors of elections will send address confirmation final notices to voters where the post office has indicated that these voters have moved outside the supervisor's county or left no forwarding address. All voters who have been mailed an address confirmation final notice and who do not return the form within 30 days will be placed on the inactive voter registration list. Voters on the inactive list can be reinstated by updating their voter registration, appearing to vote, or requesting an absentee ballot. However, after two general elections for Federal office from the date the final notice was sent, all inactive voters who show no activity will be removed from the registration records and must register to regain their voting privilege.

### D. Action on Registration Requests

Registered voters are sent an identification card.

### E. Action If Registration Is Denied

Persons denied registration should consult a legal assistance officer or civilian counsel.

### F. Where To Send It

Mail the FPCA to the Supervisor of Elections, county of voting residence, as listed below:

County	County Seat	Zip Code
Alachua	PO Box 1496, Gainesville	32602-1496
Baker	PO Box 505, MacClenny	32063-0505
Bay	300 E 4th Street, Room 112, Panama City	32401-3056

County	County Seat	Zip Code
Bradford	PO Box 58, Starke	32091-0058
Brevard	PO Box 1119, Titusville	32781-1119
Broward	PO Box 029001, Fort Lauderdale	33302-9001
Calhoun	425 E. Central Ave., Rm G-10, Blountstown	32424-3093
Charlotte	PO Box 511229, Punta Gorda	33941-4478
Citrus	120 North Apopka Avenue, Inverness	34450-4238
Clay	PO Box 337, Green Cove Springs	32043-0337
Collier	3301 Tamiami Trail East, Naples	34112-4902
Columbia	15 East Orange Street, Lake City	32055-4083
Dade	(See Miami-Dade)	
De Soto	PO Box 89, Arcadia	34265-0089
Dixie	PO Box 2057, Cross City	32628-2057
Duval	105 East Monroe Street, Jacksonville	32202-3228
Escambia	PO Box 12601, Pensacola	32574-2601
Flagler	PO Box 901, Bunnell	32110-0901
Franklin	33 Market Street, Suite 100, Apalachicola	32320-2311
Gadsden	PO Box 186, Quincy	32353-0186
Gilchrist	PO Box 305, Trenton	32693-0305
Glades	PO Box 968, Moore Haven	33471-0968
Gulf	1000 Cecil G. Costin, Sr. Blvd., Port St. Joe	32456-1693
Hamilton	313 Hatley Street Northeast, Suite 1, Jasper	32052-6622
Hardee	315 N. 6th Avenue, Suite 110, Wauchula	33873-2361
Hendry	PO Box 174, LaBelle	33935-0174
Hernando	20 N. Main St., Room 463, Brooksville	34601-2864
Highlands	PO Box 1568, Sebring	33871-1568
Hillsborough	601 East Kennedy Blvd., 16th Floor, Tampa	33602-4932
Holmes	201 N. Oklahoma Street, Bonifay	32425-2243
Indian River	1840 25th Street, Suite N-109, Vero Beach	32960-3396
Jackson	PO Box 6046, Marianna	32447-6046
Jefferson	380 West Dogwood Street, Monticello	32344-0158
Lafayette	PO Box 76, Mayo	32066-0076
Lake	PO Box 457, Tavares	32778-0457
Lee	PO Box 2545, Fort Myers	33902-2545

County	County Seat	Zip Code
Leon	301 S. Monroe St., Suite 301, Tallahassee	32301-1833
Levy	PO Box 880, Bronson	32621-0880
Liberty	PO Box 597, Bristol	32321-0597
Madison	112 East Pinckney St., Room 113, Madison	32340-2466
Manatee	PO Box 1000, Bradenton	34206-1000
Marion	PO Box 289, Ocala	34478-0289
Martin	PO Box 1257, Stuart	34995-1257
Miami-Dade	PO Box 012241, Miami	33101-2241
Monroe	530 Whitehead Street #101, Key West	33040-6547
Nassau	11 N. 14th St., Suite 11, Fernandina Beach	32034-5140
Okaloosa	1804 Lewis Turner Blvd., Ste. 404, Fort Walton Beach	32547-1285
Okeechobee	307 Northwest 2nd Street, Okeechobee	34972-4165
Orange	PO Box 562001, Orlando	32806-2001
Osceola	PO Box 420759, Kissimmee	34742-0759
Palm Beach	301 N. Olive Ave., Rm 105, West Palm Beach	33401-4795
Pasco	38053 Live Oak Ave. Room 212, Dade City	33523-3892
Pinellas	315 Court Street, Room 117, Clearwater	33756-5190
Polk	PO Box 1460, Bartow	33831-1460
Putnam	PO Box 977, Palatka	32178-0977
St. Johns	4456 Ave. A, Suite 101, Saint Augustine	32095-5277
St. Lucie	2300 Virginia Avenue, Fort Pierce	34982-5652
Santa Rosa	6495 Caroline Street, Suite F, Milton	32570-4592
Sarasota	PO Box 4194, Sarasota	34230-4194
Seminole	PO Box 1479, Sanford	32772-1479
Sumter	220 East McCollum Avenue, Bushnell	33513-6124
Suwannee	200 South Ohio Avenue, Live Oak	32060-3292
Taylor	PO Box 1060, Perry	32348-1060
Union	55 West Main Street, Lake Butler	32054-1654
Volusia	136 N. Florida Avenue, Deland	32720-4208
Wakulla	PO Box 305, Crawfordville	32326-0305
Walton	571 East Nelson Ave., DeFuniak Springs	32433-1939
Washington	1293 Jackson Ave., Suite 103, Chipley	32428-1833

***“Vote For The Future”***

by Captain Bryan H. Cannady, USAF, Florida